

Dated: _____

The Company Secretary,
Kohat Cement Company Limited,
37-P, Gulberg II,
Lahore.
Tel: No. 042 35879160
Email: mis@kohatcement.com

Dear Sir,

Standard Request Form for requisition of Hard Copy of Annual Report

I, _____(Name) of _____(Father
Name/ Representative from), bearing CNIC No. _____ (copy
enclosed), having cell no. _____ & e-mail address
_____, being a member of **Kohat Cement Company
Limited**, holder of _____(No.) Ordinary Shares as per CDC
Investor/Sub Account No. / Folio No. _____ hereby request the Company to
send me the hard copy of the Annual Report of the Company for the year ended June 30,
_____ at my registered address.

Signature of the member