

Dated: \_\_\_\_\_

**The Company Secretary,**  
Kohat Cement Company Limited,  
37-P, Gulberg II,  
Lahore.  
Tel: No. 042 35879160  
Email: [mis@kohatcement.com](mailto:mis@kohatcement.com)

Dear Sir,

**Standard Request Form for requisition of Hard Copy of Annual Report**

I, \_\_\_\_\_(Name) of \_\_\_\_\_(Father  
Name/ Representative from), bearing CNIC No. \_\_\_\_\_ (copy  
enclosed), having cell no. \_\_\_\_\_ & e-mail address  
\_\_\_\_\_, being a member of **Kohat Cement Company  
Limited**, holder of \_\_\_\_\_(No.) Ordinary Shares as per CDC  
Investor/Sub Account No. / Folio No. \_\_\_\_\_ hereby request the Company to  
send me the hard copy of the Annual Report of the Company for the year ended June 30,  
\_\_\_\_\_ at my registered address.

\_\_\_\_\_  
**Signature of the member**